



Partial Planning Package

- Do you like planning and organizing?
- Have you started planning your wedding but are now stuck and don't know what to do next?
- Are you afraid that some of the smaller details might be missed?
- Are you having wedding planning nightmares?
- Do you want someone to manage your wedding day? Do you want to relax and cherish each moment of your special day?

If the answer to any or all of these questions is Yes, then we can help.

If you are a bride who wants to do some of the planning on your own, but you still need guidance on some details and you want someone to manage your day and the logistics, then this package is perfect for you. We will be involved where needed and take a backseat to you as directed.

In this planning package you will receive the following items, all customized to fit your wedding style, personality and budget.

- **MONTHLY** consultations and planning sessions. Consultations will be in person, via phone conference or skype as schedule permits.
- **Unlimited** email and phone help prior to your wedding. Please note that emails and phone calls received after business hours will be returned promptly the next business day.
- **Budget planning** – includes creation of budget, allocation of line items, and financial management.
- **Vendor coordination** – includes recommendations, meetings (face to face meetings and phone/skype/facetime meetings), contract review, confirmation of final details one month and one week prior to wedding, custom timeline and itinerary provided to all contracted vendors, assure all services are provided as contracted.
- **Site Visits** – Up to 3 Site Visits at venue for logistics and design planning
- **Professional guidance** on the etiquette involved in planning a wedding.
- **Rehearsal** direction (up to 2 hours on-site).
- **On-site** wedding day management to include 1 Senior Planner and 1 Event Planner or Assistant(s),
- **Coordinate**, manage and troubleshoot the wedding day.
- **Collect and deliver** all wedding gifts, keepsakes and treasures after the reception.
- **Other services** may be added to this package at our normal hourly consultation rate